



# CITY OF SAN DIEGO

PURCHASING DIVISION  
1200 Third Avenue, Suite 200  
San Diego, CA 92101-4195

Bid No. 6215-04-E

## REQUEST FOR BID

Bid Opening Date: August 12, 2003  
@ 2:30 p.m.

Subject: Furnish the City of San Diego with **MISCELLANEOUS LIBRARY FURNISHINGS FOR THE LA JOLLA BRANCH LIBRARY**, as may be required for a period of one (1) year from date of award, with options to renew for four (4) additional one (1) year periods, in accordance with the attached specifications.

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Company _____	Name _____ [PRINT OR TYPE]
Federal Tax I.D. No. _____	Signature* _____
Street Address _____	Title _____
City _____	Date _____
State _____ Zip Code _____	
Tel. No. _____ Fax No. _____	<i>*Authorized Signature: The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to the terms of this agreement.</i>
E-Mail _____	

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**This cover page must be completed and submitted as part of your bid.**

If your firm is not located in California, are you authorized to collect California sales tax? ☐ YES ☐ NO

If YES, under what Permit # \_\_\_\_\_

**NOTE: The City of San Diego is subject to State Sales and Use Tax, but is exempt from Federal Excise Tax and will furnish exemption certificates upon request. Do not include Federal Excise or Sales Tax in your Bid.**

If you are a Vendor located in the City of San Diego, a 1% sales tax refund to the City will be considered in evaluation of your bid.

Cash discount terms \_\_\_\_\_ % \_\_\_\_\_ days.  
[Terms of less than 20 days will be considered as Net 30 for bid evaluation purposes.]

State delivery time required: \_\_\_\_\_ days after receipt of order.

The following addenda are acknowledged and incorporated in this submittal: \_\_\_\_\_

**FOR FURTHER INFORMATION CONCERNING THIS BID**

**BEVERLY ASBILL-GUMBS/wml**, Procurement Specialist

Phone: (619) 236-5923 Facsimile: (619) 236-5904

E-mail: [BAsbillGumbs@san Diego.gov](mailto:BAsbillGumbs@san Diego.gov)

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**I. PRICING PAGE**

SECTION 1 - BENCHES							
Item	Est. Qty.	U/M	Description	Manufacturer	Model No.	Unit Cost	Extension
B1	3	EA	Bench - Entry; Agati			\$	\$

SECTION 2 – STACKING/TASK CHAIRS							
Item	Est. Qty.	U/M	Description	Manufacturer	Model No.	Unit Cost	Extension
C2	125	EA	Stacking Chair - Conference Rooms 132 and 133, Community Room; Epic			\$	\$
C3	1	EA	Task Chair - Information Desk; Steelcase			\$	\$
C4	2	EA	Task Chair - Reference Librarian; Steelcase			\$	\$
C5	3	EA	Task Chair - Charging Desk, Control Desk; Steelcase			\$	\$
C6	31	EA	Chair - Reading Area and Lower Level; Agati			\$	\$
C7	33	EA	Chair - Youth Adult, Processing; Agati			\$	\$
C8	16	EA	Chair - Children's Library; Agati			\$	\$
C9	2	EA	Chair - Reading Patio; Smith & Hawken Trade			\$	\$
C9A	2	EA	Cushion for C9 - Reading Patio; Smith & Hawken Trade			\$	\$
C11	29	EA	Chair - Upper Level; Agati			\$	\$
<b>TOTAL SECTION 2:</b>							<b>\$</b>

SECTION 3 - DESKS							
Item	Est. Qty.	U/M	Description	Manufacturer	Model No.	Unit Cost	Extension
D1	2	EA	Desk - Information Desk Main and Lower Level; Agati			\$	\$
D2	2	EA	Desk - Control Desk Young Adult and Upper Level; Agati			\$	\$
D2A	2	EA	Low Shelf - Young Adult and Upper Level; Agati			\$	\$
TOTAL SECTION 3:							\$

SECTION 4 - PILLOWS							
Item	Est. Qty.	U/M	Description	Manufacturer	Model No.	Unit Cost	Extension
F1	5	EA	Floor Pillow - Children's Area; Henegar			\$	\$
F1-1	1	EA	Floor Pillow Prototype - Children's Area; Henegar			\$	\$
F1A	12	EA	Pillow Fabric for F1 and F1-1 - Children's Area; Liz Jordan Hill for Architex, Four (4) Yards of Club Velvet (1) Amethyst, (2) Brown, (2) Grey			\$	\$
TOTAL SECTION 4:							\$

SECTION 5 – LOUNGE CHAIRS							
Item	Est. Qty.	U/M	Description	Manufacturer	Model No.	Unit Cost	Extension
L1	6	EA	Lounge Chair - Reading Area; Shelby Williams			\$	\$
L1A	21	EA	Cushion Fabric for L1 - Reading Area; Donghia			\$	\$

SECTION 5 – LOUNGE CHAIRS							
Item	Est. Qty.	U/M	Description	Manufacturer	Model No.	Unit Cost	Extension
L2	4	EA	Lounge Chair - Children's Library; The Bear Chair Company			\$	\$
L3	4	EA	Lounge Chair - Young Adult; Moyes Custom Furniture			\$	\$
L3A	12	EA	Cushion Fabric for L3 - Young Adult; Maharam			\$	\$
L4	2	EA	Lounge Chair - Lower Level; Moyes Custom Furniture			\$	\$
L4A	6	EA	Cushion Fabric for L4 - Lower Level; Maharam			\$	\$
L4-1	3	EA	Lounge Chair - Lower Level; Maharam			\$	\$
L4-1A	9	EA	Cushion Fabric for L4-1 - Lower Level; Architex			\$	\$
L5	4	EA	Lounge Chair - Upper Level Seating; Moyes Custom Furniture			\$	\$
L5A	12	EA	Cushion Fabric for L5 - Upper Level Seating; Architex			\$	\$
L5-1	8	EA	Lounge Chair - Upper Level Seating; Moyes Custom Furniture			\$	\$
L5-1A	24	EA	Cushion Fabric for L5-1 - Upper Level Seating; Maharam			\$	\$
L5-2	8	EA	Lounge Chair - Upper Level Seating; Krug			\$	\$
L5-2A	24	EA	Cushion Fabric for L5-2 - Upper Level Seating; Maharam			\$	\$
L6	4	EA	Lounge Chair - Reading Patio; Smith & Hawken			\$	\$

SECTION 5 – LOUNGE CHAIRS							
Item	Est. Qty.	U/M	Description	Manufacturer	Model No.	Unit Cost	Extension
L6A	8	EA	Chair Cushions for L6 - Reading Patio; Smith & Hawken			\$	\$
L6-1	2	EA	Ottoman - Reading Patio; Smith & Hawken			\$	\$
L6-1A	2	EA	Ottoman Cushion - Reading Patio; Smith & Hawken			\$	\$
<b>TOTAL SECTION 5:</b>							<b>\$</b>

SECTION 6 - SHELVES							
Item	Est. Qty.	U/M	Description	Manufacturer	Model No.	Unit Cost	Extension
S1	2	EA	Shelf – Children’s Library, Agati			\$	\$
S2	2	EA	Shelf – New Book Reading Area, Agati				
S3	3	EA	Shelf – Friends Area, Agati				
<b>TOTAL SECTION 6:</b>							<b>\$</b>

SECTION 7 - TABLES							
Item	Est. Qty.	U/M	Description	Manufacturer	Model No.	Unit Cost	Extension
T1	10	EA	Table - Conference Rooms 132 and 133, Community Room; Howe Furniture Corporation			\$	\$
T2	1	EA	Table - Reading Patio; Smith & Hawken			\$	\$
T3	11	EA	Carrel - Reading Area, Lower Level; Agati			\$	\$
T4	1	EA	Coffee Table - Reading Area; Nucraft			\$	\$

SECTION 7 - TABLES							
Item	Est. Qty.	U/M	Description	Manufacturer	Model No.	Unit Cost	Extension
T4-1	1	EA	Coffee Table - Reading Area; Nucraft			\$	\$
T-5	2	EA	Table – Reading Area; Agati			\$	\$
T6	2	EA	Table - Young Adult Study; Agati			\$	\$
T7	3	EA	Table - Young Adult; Agati			\$	\$
T8	8	EA	Carrel - Young Adult; Agati			\$	\$
T9	3	EA	Table - Children's Library; Agati			\$	\$
T10	2	EA	Carrel - Children's Library; Agati			\$	\$
T10A	2	EA	Table - Children's Library; Agati			\$	\$
T11	4	EA	Carrel - Lower Level Non Fiction Stacks; Agati			\$	\$
T12	4	EA	Table - Lower Level Non Fiction Stacks; Agati			\$	\$
T13	2	EA	Table - Upper Level; Agati			\$	\$
T14	4	EA	Table - Upper Level Seating Circulation; Agati			\$	\$
T15	5	EA	Carrel - Upper Level Seating; Agati			\$	\$
T17	2	EA	Table - Lower Level; Game Table Company			\$	\$
T18	2	EA	Table - Lower Level; Game Table Company			\$	\$
T19	2	EA	Table - Tutorial Cubicals; Agati			\$	\$
T19A	2	EA	Table - Upper Level Seating; Nucraft			\$	\$
T20	3	EA	Coffee Table - Upper Level Seating; Nucraft			\$	\$
T21	1	EA	Coffee Table - Young Adult; Nucraft			\$	\$
T22	1	EA	Children's Library - Bear Chair Company Ltd.			\$	\$
T23	4	EA	Coffee Table - Informal Reading; Nucraft			\$	\$
TR1	6	EA	Trellis - Reading Patio; Smith & Hawken			\$	\$
<b>TOTAL SECTION 7:</b>							<b>\$</b>

SECTION 8 - TRELLIS							
Item	Est. Qty.	U/M	Description	Manufacturer	Model No.	Unit Cost	Extension
TR1	6	EA	Trellis - Reading Patio; Smith & Hawken				\$
TOTAL BID [SECTIONS 1 – 8]:							\$



## II. TERMS AND CONDITIONS

### A. AWARD

This bid shall be awarded on an item by item basis, or in any group or combination of items, or as a lot, as may be in the best interest of the City.

### B. SUBMITTALS

#### 1. BID SUBMITTAL

Bids must be returned in a sealed envelope to the Purchasing Division, 1200 Third Avenue, Suite 200, San Diego, CA 92101. The bid number and opening date/time must be referenced on the outside of the envelope (lower left corner). Bids must be received by the Purchasing Reception Desk prior to bid opening at 2:30 p.m. on bid opening date. **Faxed bids will not be accepted.**

**The original and two (2) copies of bid, including any attachments, shall be submitted.**

#### 2. SUBMITTALS REQUIRED WITH BID

**Failure to provide the required submittals with the bid may be cause for the bid to be rejected as non-responsive.**

- a. Substitution Request Form and All Supporting Documentation (as specified in Section II, paragraph G).
- b. Bidder's References (as specified in Section II paragraph I).
- c. Bidder's Statement of Subcontractors (as specified in Section II, paragraph I).
- d. Bidder's Statement of Financial Responsibility (as specified in Section II, paragraph I).
- e. Copy of Manufacturer's Warranty (as specified in Section III, paragraph B).
- f. Flammability Certification (as specified in Section III, paragraph D.1).
- g. Certification Survey (use form on page 52)

#### 3. SUBMITTALS REQUIRED UPON PROVISIONAL AWARD

**Failure to provide the following documentation within the time period specified may be cause for the provisional award to be voided and the bid to be rejected as non-responsive.**

- a. Insurance requirements as specified in Section II, paragraph C.
- b. Taxpayer Identification Number (W-9) as specified in Section II, paragraph N, if not currently on file.

#### 4. SUBMITTALS REQUIRED AT TIME OF DELIVERY

- Manuals (as specified in Section III, paragraph C.2).

#### C. INSURANCE REQUIREMENTS

All required insurance shall be submitted to Purchasing within ten (10) days of provisional award. **Failure to provide the insurance certificates within the time frame specified by the City shall be cause for the bid to be rejected as non-responsive.** Insurance shall be maintained by the Contractor in full force and effect during the entire period of performance under contract. Failure to do so shall be cause for termination of the contract.

All policies must have a **thirty (30) day non-cancellation clause** giving the City thirty (30) days prior written notice in the event a policy is canceled.

At the end of each contract year, the City reserves the right to review insurance requirements and to require more or less coverage depending upon assessment of the risk, the vendor's past experience, and the availability and affordability of increased liability insurance coverage.

**Insurance coverage must be from an insurance carrier licensed in the State of California and rated "A" or better by the A.M. Best Key Rating Guide.**

The following coverage is required:

- **Commercial General Liability** for a minimum of one million dollars each occurrence (\$1,000,000.00 EO). **The City of San Diego must be named as an additional insured on the certificate.**
- **Workers' Compensation** coverage in accordance with the laws of the State of California. **Policy must contain a Waiver of Subrogation of Rights against the City of San Diego.**
- **Freight Carriers** - It is the vendor's responsibility to ensure that their freight carriers have proper Commercial General Liability, Automobile Liability, and Workers' Compensation insurance coverage. The City is not responsible for material until it has been delivered and accepted from the freight carrier. Therefore, the City accepts no liability for material prior to delivery or while it is under the vendor's possession, control, or under freight carriers' possession or control.

D. PUBLIC AGENCY

It is intended that any other public agency as defined by California Government Code § 6500 shall have the option to participate in any award made as a result of this solicitation. This option shall extend for the term of the agreement with the City of San Diego, and shall be subject to the Contractor's acceptance. Any participating public agency shall accept sole responsibility for the placing of orders, arranging for delivery and/or services, and making payments to the Contractor. The City of San Diego will not be liable, or responsible, for any obligations, including but not limited to financial responsibility, in connection with participation by other public agencies.

E. INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the Contractor agrees to defend, indemnify, protect, and hold City and its agents, officers, and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property, including injury to City's or Contractor's employees, agents, or officers which arise from, or are connected with, or are caused, or claimed to be caused by the acts, or omissions of Contractor and its agents, officers, or employees in performing, providing, manufacturing, or supplying the work, services, product, or equipment relating to this bid, and all expenses of investigating and defending against same; provided, however, that Contractor's duty to indemnify and hold harmless shall not include any claims or liability arising from the established sole negligence or willful misconduct of the City, its agents, officers, or employees.

Notwithstanding anything herein to the contrary, the services provided under this contract will not give rise to, nor will be deemed or construed so as to confer any rights on any other party as a third party beneficiary or otherwise.

F. LIQUIDATED DAMAGES

Time is of the essence, and should delivery not be completed on or before the time stipulated, it is mutually agreed and understood by and between the successful Bidder and the City of San Diego that:

A delay would affect the public and the operation of the City of San Diego; that a reduction in the unit price of one hundred dollars (\$100.00) per calendar day for each and every day for each unit which exceeds the delivery time set forth in the contract is the nearest measure of damages for such delay that can be fixed at this time; therefore, the City and the successful Bidder hereby establish said reduction in the unit price of one hundred dollars (\$100.00) per calendar day for each and every day of delay for each unit as liquidated damages and not as a penalty or forfeiture for the breach of agreement to complete delivery by the successful Bidder on or before the time specified in the contract.

Liquidated damages shall not apply to time elapsing between date of delivery and date of notification to the successful Bidder of rejection of sub-specification material.

The above conditions may be invoked if deliveries exceed the specified time or if replacement of material not meeting specifications exceeds the specified time.

Should the Contractor be obstructed or delayed in the work required to be done hereunder by changes in the work or by default, act, or omission of the City, or by strikes, fire, act of God, or by the inability to obtain materials, equipment, or labor due to Federal Government restrictions arising out of the defense or war program, then the time of completion shall be extended for such period as may be agreed. Should there be insufficient time to grant such extensions prior to completion date of the contract, the City may, at the time of acceptance of the work, waive liquidated damages which may have accrued for failure to complete on time, due to any of the above reasons, after hearing evidence as to the reasons for such delay.

G. EQUALS CLAUSE

The bidder shall adhere to the requirements stated in these specifications. The specifications indicate selected manufacturers, required design and styling, materials, sizes, arrangements, colors, and detailing. They are the minimum acceptable standard of materials, methods, and workmanship.

If an alternate to the specified manufacturer and model is bid, bidder must submit a Substitution Request Form (see attachment A), along with complete manufacturer model specifications and color brochures, informing exactly where and how the item deviates from specifications. Bidder shall also include color fabric swatch samples and color wood chip samples. Failure to provide all of this information with bid will deem the bid non-responsive and may be rejected. The City is the sole judge for accepting substitutions.

The City may require samples of items bid prior to award and will work with the Bidder to determine quantities and features required of such. Said samples shall be provided to the City at no cost within five (5) working days of the City's request. Failure to do so may result in the bid being rejected as non-responsive. Samples of value may be returned to the Bidder at the Bidder's expense, for incorporation into the project after review.

H. QUANTITIES

The estimated requirements shown on the Pricing Page(s) will vary with the demands of the City of San Diego. These quantities are listed for information purposes only and shall not be deemed to either guarantee a minimum amount or restrict the maximum amount to be delivered throughout the contract period. Nor shall any variations from the estimated quantities, regardless of extent, entitle the Bidder to an adjustment in the unit price or to any other compensation.

I. REFERENCE/QUALIFICATIONS

Bidders are required to demonstrate successful performance for work of similar size and scope as specified in this contract during the past three (3) years.

**To enable the City to evaluate the responsibility, experience, skill, and business standing of the Bidder, the following documents must be included with the bid submittal:**

1. Bidder's References (use form on page 49).
2. Bidder's Statement of Subcontractors (use form on page 50).
3. Bidder's Statement of Financial Responsibility (use form on page 51).

J. GENERAL PROVISIONS

Except as otherwise specified herein, the City of San Diego General Provisions, dated September 12, 2001, (on file in the Office of the Purchasing Agent) are incorporated as part of this bid/proposal and any resulting contract by reference. The General Provisions are available online at [www.sandiego.gov/purchasing](http://www.sandiego.gov/purchasing) or via request from the Purchasing Division by calling (619) 236-6000.

By signing and/or authorizing the bid submittal, the Bidder/Proposer acknowledges that they have read and understood the meaning, intent and requirements of said General Provisions; and acknowledge said General Provisions are included as a part of this bid/proposal.

In the event of any conflict between the City of San Diego General Provisions and the terms and conditions included in this bid/proposal, the terms and conditions of this bid/proposal shall prevail.

K. ADDENDA

It is the Bidders' responsibility to ensure that all addenda issued are incorporated in their bid submittal.

Failure to acknowledge and incorporate addenda will not relieve the Bidder of the responsibility to meet all terms and conditions of the specifications for price bid.

L. EXCEPTIONS

If a Bidder/Proposer takes any exception to any part of these specifications as written, or as amended by any Addenda subsequently issued, or the General Provisions, they must do so in writing. Said exceptions must be submitted with the bid/proposal. Failure to do so will be construed as acceptance of all provisions of the specifications and General Provisions.

M. BID RESULTS

Bid results **will not** be given out over the phone. To obtain bid results, either (1) attend the bid opening or (2) provide a self-addressed stamped envelope referencing the bid number. Envelopes may be submitted with the bid, or mailed directly to the Purchasing Division. They will be kept on file until the bid opens and the extensions are verified. Bid tabulations will generally be mailed to requester within **three (3) working days** after the bid opening to review bid tabulation.

N. REQUEST FOR TAXPAYER IDENTIFICATION NUMBER

I.R.S. regulations require the City of San Diego to have the correct name, address, and Taxpayer Identification Number (TIN) or Social Security Number (SSN) on file for businesses or persons who provide services or products to the City of San Diego. This information is necessary to complete Form 1099 at the end of each tax year.

In order to comply with I.R.S. regulations, the City of San Diego requires each vendor to provide a Form W-9 prior to award of contract. Failure to provide a completed Form W-9 within three (3) business days of the City's request may result in a bid being declared non-responsive and rejected.

O. AUDIT AND INSPECTION OF RECORDS

The Contractor, and any Subcontractors, shall make available upon request all records which in the opinion of the City Auditor are necessary to conduct an audit of this contract. Such records may include invoices, materials, payrolls, personnel records, and other data relating to all matters covered by this contract. The Contractor and Subcontractors shall retain such data and records for a period of not less than three (3) years following receipt of final payment. The Contractor shall make available all requested data and records at reasonable locations within the City or County of San Diego, at any time during normal business hours, and as often as the City deems necessary. If records are not made available within the City or County of San Diego, the Contractor shall pay the City's travel costs to the location where the records are maintained. Failure to make requested records available for audit by the date requested will result in immediate termination of contract.

P. ASSIGNMENT OF CONTRACT

Contractor shall not assign this contract, or any right or interest hereunder, without prior written consent of the City.

Q. DRUG-FREE WORKPLACE POLICY

All City projects are subject to City of San Diego Council Policy No. 100-17, Drug-Free Workplace. This policy requires that all City construction contractors, consultants, grantees, and providers of non-professional services provide a drug-free workplace in accordance with the provisions contained therein.

The Drug-Free Workplace Policy is available online at [www.sandiego.gov/purchasing](http://www.sandiego.gov/purchasing) or via request from the Purchasing Division by calling (619) 236-6000.

By signing and/or authorizing the bid submittal, the Bidder/Proposer acknowledges that they have read and understood the meaning, intent, and requirements of said policy; acknowledge said policy is incorporated as part of this bid/proposal; certify that they have a drug-free workplace program in place that complies with said policy; and that subcontractor agreements for this bid/proposal contain language which indicates the subcontractor's agreement to comply with this policy.

R. AMERICANS WITH DISABILITIES ACT

Every person or organization awarded a contract, lease, or grant by the City of San Diego acknowledges and agrees that they are aware of and will comply with Council Policy 100-04, adopted by Resolution No. 282153 relating to the Federally mandated Americans with Disabilities Act (ADA). Contractors and Subcontractors will be individually responsible for their own ADA program.

S. EQUAL EMPLOYMENT OPPORTUNITY

Contractor shall not discriminate against any employee or applicant for employment on any basis prohibited by law. Contractor shall provide equal opportunity in all employment practices. Contractor shall also ensure that their Subcontractors comply with the City's Equal Employment Opportunity Program. Contractor agrees to be bound by the City Of San Diego Equal Opportunity Ordinance (Municipal Code Chapter II, Article 2, Division 27).

Contractor shall submit a Work Force Report or an Equal Employment Opportunity Plan, within five (5) days of being notified by the Purchasing Division.

For questions regarding the City's Equal Employment Opportunity Program, contact the Equal Opportunity Contracting Office at (619) 533-4464.

T. NONDISCRIMINATION IN CONTRACTING

Contractor shall not discriminate on the basis of race, gender, religion, national origin, ethnicity, sexual orientation, age, or disability in the solicitation, selection, hiring or treatment of subcontractors, vendors or suppliers. Contractor shall provide equal opportunity for subcontractors to participate in subcontracting opportunities. Contractor understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions. This language shall also be included in construction contracts between the contractor and any subcontractors, vendors, and suppliers.

As part of its bid proposal, Bidder shall provide to the City a list of all instances within the past ten (10) years where a complaint was filed or pending against Bidder in a legal or administrative proceeding alleging that Bidder discriminated against its employees, subcontractors, vendors, or suppliers, and a description of the status or resolution of that complaint, including any remedial action taken.

Upon the City's request, Contractor agrees to provide to the City, within sixty (60) calendar days, a truthful and complete list of names of all subcontractors, vendors, and suppliers that Contractor has used in the past five (5) years on any of its contracts that were undertaken within San Diego County, including the total dollar amount paid by contractor for each subcontract or supply contract. Contractor further agrees to fully cooperate in any investigation conducted by the City pursuant to the City's Nondiscrimination in Contracting Ordinance (Municipal Code Sections 22.3401 - 22.3417). Contractor understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in remedies being ordered against the contractor up to and including contract termination, debarment, and other sanctions for violation of the provisions of the Nondiscrimination in Contracting Ordinance. Contractor further understands and agrees that the procedures, remedies, and sanctions provided for in the Nondiscrimination Ordinance apply only to violations of said Nondiscrimination Ordinance.

For questions regarding the City's Nondiscrimination in Contracting Ordinance, contact the Equal Opportunity Contracting Office at (619) 533-4464.



### **III. REQUIREMENTS**

#### **A. GENERAL REQUIREMENTS**

Bidder shall furnish all labor, materials, equipment, transportation, and devices necessary to provide and install or set up all library furnishings in accordance with the requirements within this bid document.

#### **B. WARRANTY**

Bidder shall provide warranties on all parts and labor for all items specified within this bid document from the date of acceptance, non-pro-rated. Copies of the Warranty shall be submitted with the bid.

#### **C. SUBMITTALS**

##### **1. Manufacturer's Catalogs**

Bidder shall provide complete colored literature for all items bid, clearly indicating products intended for this contract. Where content of submitted literature includes data not pertinent to the submittal, clearly indicate which portion of the literature is being submitted for review by the City. Failure to provide this information with bid will deem the bid non-responsive and may be rejected.

##### **2. Operation and Maintenance Manuals**

Upon delivery of all items, Bidder shall submit four (4) manuals fully bound in plastic binders that contain complete instructions regarding operation and maintenance of all items bid. Include nomenclature of all replaceable parts, including part numbers and name and address of nearest vendor. Include all warranty information, including active dates and telephone numbers for service during and after the warranty period.

#### **D. SAFETY REQUIREMENTS**

##### **1. Materials**

All textiles and materials used in the construction of furnishings shall comply with California Flammability Bulletin No. 117 regarding flame retardation and any other applicable local, state or federal codes or statutes. Certification must be submitted with the bid.

##### **2. Job Safety**

Safety in all phases of installation shall be the Contractor's responsibility and shall be governed at all times by applicable provisions of local, state and federal laws.

Bidder shall take steps to protect the existing structure and property, personnel, and the work of other contractors who are performing work in the area. Damage caused by the Bidder shall be repaired and/or replaced at the Bidders expense.

E. PRICING

Pricing shall be bid FOB Destination **including** inside delivery, set-up, and installation. Bidder shall be responsible for the set-up and installation of all materials as required in designated areas.

F. DELIVERY

All materials delivered shall be stored under cover and kept dry and protected to prevent damage. All surfaces shall be kept clean and free from dirt and stains. Deliveries shall be during regular business hours by appointment only. Bidder shall contact the City of San Diego at least forty-eight (48) hours in advance of delivery to ensure that a City employee will be at the delivery site for acceptance. Bidder shall work diligently to provide the City of San Diego with the most accurate delivery turn around times. The City estimates that it will require delivery starting December 1, 2003.

Delivery location: 7555 Draper Avenue, La Jolla, CA 92037-4802

Contact Person: Mary Ann Tilotta at (619) 236-5827

G. INSTALLATION REQUIREMENTS

All furnishings shall be installed in a workman-like manner that fully complies with the shop drawings and manufacturer's recommendations. Bidder shall provide all materials, equipment, and supervision necessary for proper installation.

1. Installation shall be phased to occur in areas as finalized and vacated by the General Contractor.
2. Furnishings shall be set plumb, leveled and true to line.
3. Bidder shall inspect and verify that all products are installed and meets manufacturer's specifications.
4. Furnishings shall be thoroughly cleaned. All tags and marks shall be removed promptly. Bidder shall be responsible for the complete removal and disposal of all packing materials.
5. Bidder shall provide as-builts at the end of installation on computer disk in AutoCAD 2002.
6. Bidder shall provide an adequate spare parts supply to allow all warranty work to be completed within five (5) working days. All work shall be provided by a member of the primary installation team.

H. INSPECTION

The work will be subject to inspection by the City. The Bidder is expected to consult and cooperate with the City in regards to all requirements as set forth in these specifications.

## IV. SPECIFICATIONS

<b>ITEM:</b>	BENCH	<b>ITEM CODE:</b>	<b>B1</b>
<b>LOCATION:</b>	ENTRY		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	DE PAUL COLLECTION	<b>MODEL NO.:</b>	SIM BCH_R_DEP_0002
<b>DIMENSIONS:</b>	72" W x 22" D x 39" H, 18" SH	<b>COLOR/FINISH:</b>	CHERRY FINISH PER DESIGNER'S SAMPLE
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	CUSTOM SIMILAR TO BCH R DEP 0002; DEPAUL COLLECTION - SOLID WOOD BENCH W/O ARMS		



<b>ITEM:</b>	STACKING CHAIR	<b>ITEM CODE:</b>	<b>C2</b>
<b>LOCATION:</b>	CONFERENCE ROOMS 132 AND 133 ROOM, COMMUNITY ROOM		
<b>MANUFACTURER:</b>	EPIC		
<b>SERIES:</b>	accademia AGRA	<b>MODEL NO.:</b>	E2002 C
<b>DIMENSIONS:</b>	18" W x 31" H x 21" D	<b>COLOR/FINISH:</b>	BLACK ROPE WITH CLEAR PVC COATING CHROME SATIN FINISH FRAME
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	CHROME SATIN FINISH ARMS		



ITEM:	TASK CHAIR	ITEM CODE:	C3
LOCATION:	INFORMATION DESK		
MANUFACTURER:	STEELCASE		
SERIES:	TURNSTONE	MODEL NO.:	TS 31301 JACKET
DIMENSIONS:	27" W x 25" D; SEAT WIDTH 20", 37½" - 40½" H; 17½" - 20½" SH FROM FLOOR	COLOR/FINISH:	N/A
UPHOLSTERY:	CHAIR BACK: RODOLPH "NEW PIZZAZZ" NZ 6258 ; COLOR: C HOLLY BERRY ; SEAT: AUTHENTEC BY ARCHITEX, COLOR: BLACK		



<b>ITEM:</b>	TASK CHAIR	<b>ITEM CODE:</b>	<b>C4</b>
<b>LOCATION:</b>	REFERENCE LIBRARIAN		
<b>MANUFACTURER:</b>	STEELCASE		
<b>SERIES:</b>	TURNSTONE	<b>MODEL NO.:</b>	TS 31301 JACKET
<b>DIMENSIONS:</b>	27" W x 25" D ; SEAT WIDTH 20"; 37½" - 40.5" H; 17½" - 20½" SH FROM FLOOR	<b>COLOR/FINISH:</b>	N/A
<b>UPHOLSTERY:</b>	<b>CHAIR BACK:</b> RODOLPH "NEW PIZZAZZ" NZ 6258; <b>COLOR:</b> J NIGHT MEADOW; <b>SEAT:</b> AUTHENTEC BY ARCHITEX, <b>COLOR:</b> BLACK		



<b>ITEM:</b>	TASK CHAIR	<b>ITEM CODE:</b>	<b>C5</b>
<b>LOCATION:</b>	CHARGING DESK, CONTROL DESK		
<b>MANUFACTURER:</b>	STEELCASE		
<b>SERIES:</b>	TURNSTONE	<b>MODEL NO.:</b>	TS 31301, JACKET
<b>DIMENSIONS:</b>	27" W x 25" D; SEAT WIDTH 20"; 37½" - 40½" H; 17½" - 20½" SH FROM FLOOR	<b>COLOR/FINISH:</b>	N/A
<b>UPHOLSTERY:</b>	<b>CHAIR BACK:</b> RODOLPH "NEW PIZZAZZ" NZ 6258; <b>COLOR:</b> K AMBER LIGHT; <b>SEAT:</b> AUTHENTEC BY ARCHITEX, <b>COLOR:</b> BLACK		



<b>ITEM:</b>	CHAIR	<b>ITEM CODE:</b>	<b>C6</b>
<b>LOCATION:</b>	READING AREA AND LOWER LEVEL		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	PRAIRIE COLLECTION	<b>MODEL NO.:</b>	PRA1004
<b>DIMENSIONS:</b>	17¾" W x 21½" D x 34½" H; 18" SEAT H	<b>COLOR/FINISH:</b>	CHERRY FINISH TO MATCH DESIGNER'S SAMPLE
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	LEG TO BE SQUARE SIMILAR TO TALBOT COLLECTION ; CHAIR TO BE REINFORCED PER JOE AGATI ; FLUSH HORIZONTAL RAILS ON BACK (RAILS SIMILAR TO WHITE COLLECTION IN THAT RAILS ARE FLUSH)		



<b>ITEM:</b>	CHAIR	<b>ITEM CODE:</b>	<b>C7</b>
<b>LOCATION:</b>	YOUTH ADULT, PROCESSING		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	PRAIRIE COLLECTION	<b>MODEL NO.:</b>	PRA1004-M
<b>DIMENSIONS:</b>	17¾" W x 21½" D x 34½" H; 18" SH	<b>COLOR/FINISH:</b>	NATURAL MAPLE
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	LEG TO BE SQUARE SIMILAR TO TALBOT COLLECTION ; CHAIR TO BE REINFORCED PER JOE AGATI ; FLUSH HORIZONTAL RAILS ON BACK (RAILS SIMILAR TO WHITE COLLECTION IN THAT RAILS ARE FLUSH)		



<b>ITEM:</b>	CHAIR	<b>ITEM CODE:</b>	<b>C8</b>
<b>LOCATION:</b>	CHILDREN'S LIBRARY		
<b>MFG:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	PRAIRIE COLLECTION	<b>MODEL NO.:</b>	PRA1022-M
<b>DIMENSIONS:</b>	17¾" W x 21½" D x 32"H; 16" SEAT H	<b>COLOR/FINISH:</b>	NATURAL MAPLE
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	LEG TO BE SQUARE SIMILAR TO TALBOT COLLECTION ; CHAIR TO BE REINFORCED PER JOE AGATI ; FLUSH HORIZONTAL RAILS ON BACK (RAILS SIMILAR TO WHITE COLLECTION IN THAT RAILS ARE FLUSH)		



<b>ITEM:</b>	CHAIR	<b>ITEM CODE:</b>	<b>C9</b>
<b>LOCATION:</b>	READING PATIO		
<b>MANUFACTURER:</b>	SMITH & HAWKEN TRADE 800.423.0117		
<b>SERIES:</b>	SARANAC	<b>MODEL NO.:</b>	726182
<b>DIMENSIONS:</b>	20½" W x 26" D x 37" H; 18" SH	<b>COLOR/FINISH:</b>	NATURAL TEAK
<b>UPHOLSTERY:</b>	SEE C9A FOR CUSHION COVER		
<b>ADDITIONAL INFO:</b>	CUSHION SOLD SEPARATELY		





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<b>ITEM:</b>	CUSHION FOR C9	<b>ITEM CODE:</b>	<b>C9A</b>
<b>LOCATION:</b>	READING PATIO		
<b>MANUFACTURER:</b>	SMITH & HAWKEN TRADE T: 800.423.0117		
<b>SERIES:</b>	SARANAC	<b>MODEL NO.:</b>	698217
<b>DIMENSIONS:</b>	N/A	<b>COLOR/FINISH:</b>	ALPINE GREEN / STRAW LINEN
<b>UPHOLSTERY:</b>	SMITH AND HAWKEN ALPINE GREEN / STRAW LINEN CUSHION		
<b>ADDITIONAL INFO:</b>	SEE C9 FOR SARANAC CHAIR		

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<b>ITEM:</b>	CHAIR	<b>ITEM CODE:</b>	<b>C11</b>
<b>LOCATION:</b>	UPPER LEVEL		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	PRAIRIE COLLECTION	<b>MODEL NO.:</b>	PRA1004-M
<b>DIMENSIONS:</b>	17¾" W x 21½" D x 34½" H; 18" SH	<b>COLOR/FINISH:</b>	NATURAL MAPLE
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	LEG TO BE SQUARE SIMILAR TO TALBOT COLLECTION; CHAIR TO BE REINFORCED PER JOE AGATI; FLUSH HORIZONTAL RAILS ON BACK (RAILS SIMILAR TO WHITE COLLECTION IN THAT RAILS ARE FLUSH)		

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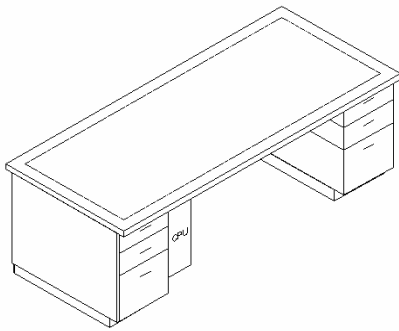
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<b>ITEM:</b>	DESK	<b>ITEM CODE:</b>	<b>D1</b>
<b>LOCATION:</b>	INFORMATION DESK MAIN AND LOWER LEVEL		

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<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	CUSTOM DESK TOP TO MATCH TABLES THROUGHOUT WITH BOX FILE ON EITHER SIDE, CPU HOLDER AND KEYBOARD TRAY	<b>MODEL NO.:</b>	CUSTOM
<b>DIMENSIONS:</b>	84" L x 36" W x 30" H	<b>COLOR/FINISH:</b>	CHERRY FINISH PER DESIGNER SAMPLE WITH FORBO MARMOLEUM INSET COLOR, #784 COFFEE COLOR 784 COFFEE
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	REFER TO TYPICAL TABLE TOP DRAWING FOR ADDITIONAL INFORMATION		

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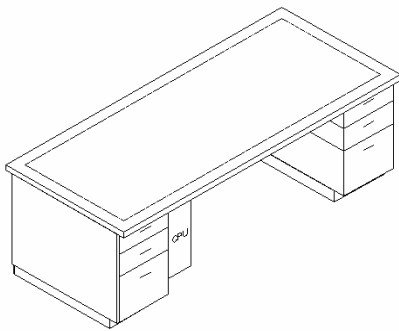
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<b>ITEM:</b>	DESK	<b>ITEM CODE:</b>	<b>D2</b>
<b>LOCATION:</b>	CONTROL DESK YOUNG ADULT AND UPPER LEVEL		

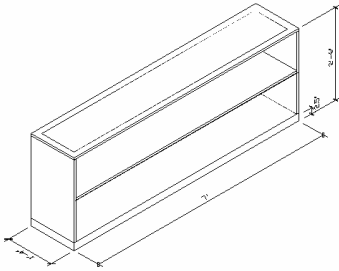
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<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	CUSTOM DESK TOP TO MATCH TABLES THROUGHOUT WITH BOX FILE ON EITHER SIDE, CPU HOLDER AND KEYBOARD TRAY	<b>MODEL NO.:</b>	CUSTOM
<b>DIMENSIONS:</b>	84" L x 36" W x 30" H	<b>COLOR/FINISH:</b>	NATURAL MAPLE FINISH WITH MARMOLEUM INSET COLOR, 793 COTSWOLD
<b>ADDITIONAL INFO:</b>	REFER TO TYPICAL TABLE TOP DRAWING FOR ADDITIONAL INFORMATION		

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<b>ITEM:</b>	LOW SHELF	<b>ITEM CODE:</b>	<b>D2A</b>
<b>LOCATION:</b>	YOUNG ADULT AND UPPER LEVEL		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	CUSTOM BOOK SHELF WITH ADJUSTABLE SHELF TO MATCH TYPICAL DESK TOP THROUGHOUT	<b>MODEL NO.:</b>	N/A
<b>DIMENSIONS:</b>	84" L x 16" D x 30" H	<b>COLOR/FINISH:</b>	NATURAL MAPLE FINISH WITH MARMOLEUM INSET COLOR, 793 COTSWOLD
<b>ADDITIONAL INFO:</b>	REFER TO TYPICAL TABLE TOP DRAWING FOR ADDITIONAL INFORMATION		



<b>ITEM:</b>	FLOOR PILLOW	<b>ITEM CODE:</b>	<b>F1</b>
<b>LOCATION:</b>	CHILDREN'S AREA		
<b>MANUFACTURER:</b>	HENEGAR		
<b>SERIES:</b>	CUSTOM	<b>MODEL NO.:</b>	CUSTOM
<b>DIMENSIONS:</b>	72" L x 36" W REFER TO PICTURE FOR ADDITIONAL INFORMATION	<b>COLOR/FINISH:</b>	PER UPHOLSTERY
<b>UPHOLSTERY:</b>	PILLOWS OF THE FOLLOWING TEXTILE: LIZ JORDAN HILL FOR ARCHITEX; CLUB VELVET: COLORS: ONE (1) AMETHYST, TWO (2) BROWN, AND TWO (2) GRAY. NO REPEAT. NOSE, EYES AND FEET TO BE ARCHITEX AUTHETEC COLOR BLACK. WHISKERS TO BE MONO-FILAMENT. 55"W, 69% VISCOSE, 22% COTTON, 9% POLYESTER.		
<b>ADDITIONAL INFO:</b>	FABRIC TO BE PROTECTED WITH ANZEA BABY-REX FINISH (\$3.50/YARD)		

[No Picture Representation for this Item]

<b>ITEM:</b>	FLOOR PILLOW PROTOTYPE	<b>ITEM CODE:</b>	<b>F1-1</b>
<b>LOCATION:</b>	CHILDREN'S AREA		
<b>MANUFACTURER:</b>	HENEGAR		
<b>SERIES:</b>	CUSTOM	<b>MODEL NO.:</b>	
<b>DIMENSIONS:</b>	72" L x 36" W REFER TO PICTURE FOR ADDITIONAL INFORMATION	<b>COLOR/FINISH:</b>	AMETHYST
<b>UPHOLSTERY:</b>	PILLOWS OF THE FOLLOWING TEXTILE: LIZ JORDAN HILL FOR ARCHITEX; CLUB VELVET: COLORS: ONE (1) AMETHYST, TWO (2) BROWN, AND TWO (2) GRAY. NO REPEAT. NOSE, EYES AND FEET TO BE ARCHITEX AUTHETEC COLOR BLACK. WHISKERS TO BE MONO-FILAMENT. 55"W, 69% VISCOSE, 22% COTTON, 9% POLYESTER.		
<b>ADDITIONAL INFO:</b>	FABRIC TO BE PROTECTED WITH ANZEA BABY-REX FINISH (\$3.50/YARD)		

[No Picture Representation for this Item]

ITEM:	PILLOW FABRIC FOR F1 AND F1-1	ITEM CODE:	F1A
LOCATION:	CHILDREN'S AREA		
MANUFACTURER:	LIZ JORDAN HILL FOR ARCHITEX		
SERIES:	CLUB VELVET	MODEL NO.:	CUSTOM
DIMENSIONS:	2 YARDS PER CUSHION	COLOR/FINISH:	GRAY, AMETHYST, BROWN
UPHOLSTERY:	FOUR YARDS EACH OF THE FOLLOWING: BODY; LIZ JORDAN HILL FOR ARCHITEX, CLUB VELVET, COLORS AMETHYST, BROWN AND GRAY. 55"W, 69% VISCOSE, 22% COTTON, 9% POLYESTER. NO REPEAT. NOSE, EYES AND FEET TO BE ARCHITEX AUTHETEC COLOR BLACK. WHISKERS TO BE MONO-FILAMENT		
ADDITIONAL INFO:	FABRIC TO BE PROTECTED WITH ANZEA BABY-REX FINISH (\$3.50/YARD)		
[No Picture Representation for this Item]			

<b>ITEM:</b>	LOUNGE CHAIR	<b>ITEM CODE:</b>	<b>L1</b>
<b>LOCATION:</b>	READING AREA		
<b>MANUFACTURER:</b>	SHELBY WILLIAMS		
<b>SERIES:</b>	WICKER	<b>MODEL NO.:</b>	7140
<b>DIMENSIONS:</b>	34" W x 38" D x 36" H; ARM 24" H; 18½" SH	<b>COLOR/FINISH:</b>	TEAK
<b>UPHOLSTERY:</b>	COM - SEE L1A FOR CUSHION SPECS		



ITEM:	CUSHION FABRIC FOR L1	ITEM CODE:	L1A
LOCATION:	READING AREA		
MANUFACTURER:	DONGHIA		
SERIES:	ROUBAIX	MODEL NO.:	5735
DIMENSIONS:	3½ YARDS	COLOR/FINISH:	05, POMMARD
ADDITIONAL INFO:	CUSHION TO BE TREATED WITH ANZEA SUPERSIZED T-REX FINISH (\$7/YARD)		
[No Picture Representation For This Item]			

<b>ITEM:</b>	LOUNGE CHAIR	<b>ITEM CODE:</b>	<b>L2</b>
<b>LOCATION:</b>	CHILDREN'S LIBRARY		
<b>MANUFACTURER:</b>	THE BEAR CHAIR COMPANY LTD. 1.800.421.1406		
<b>SERIES:</b>	ADIRONDACK	<b>MODEL NO.:</b>	BC150
<b>DIMENSIONS:</b>	24" W x 26" D x 25" H	<b>COLOR/FINISH:</b>	POWDER COAT FINISH, ONE EACH OF COLORS: SHERWIN WILLIAMS; ULTIMATE BLUE SW1803, ISLAND CAY SW1747, KONA ORANGE SW1650, MANTIS GREEN SW1706.
<b>ADDITIONAL INFO:</b>	CUSTOM ADIRONDACK CHAIRS, YOUTH SIZE; SLATS TO BE SPACED TO AVOID CATCHING/PINCHING FINGERS. CHAIR REQUIRES ASSEMBLY, AND FINISH. FINISH PER DESIGNER'S SAMPLE		



<b>ITEM:</b>	LOUNGE CHAIR	<b>ITEM CODE:</b>	<b>L3</b>
<b>LOCATION:</b>	YG ADULT		
<b>MANUFACTURER:</b>	MOYES CUSTOM FURNITURE		
<b>SERIES:</b>	HARRY'S CHAIR	<b>MODEL NO.:</b>	MAMA SIZE
<b>DIMENSIONS:</b>	27½" W x 32" D x 40" H; SEAT 17" H; ARM 23½" H	<b>COLOR/FINISH:</b>	MAHARAM WICKER 460360 COLOR: 003 STRAW
<b>UPHOLSTERY:</b>	WOOD CAP ARMS AND LEGS IN CLEAR MAPLE FINISH; SHELL FABRIC 5 YARDS; COM - SEE L3A FOR CUSHION SPECS		
<b>ADDITIONAL INFO:</b>	TIGHT-BACK CUSHION		

[No Picture Representation For This Item]

ITEM:	CUSHION FABRIC FOR L3	ITEM CODE:	L3A
LOCATION:	YG ADULT		
MANUFACTURER:	MAHARAM		
SERIES:	TUMBLING BLOCKS	MODEL NO.:	407803
DIMENSIONS:	3 YARDS PER CHAIR	COLOR/FINISH:	006, SURF
UPHOLSTERY:	100% SOLUTION DYED NYLON, TEFLON FINISH, ACRYLIC BACKING, REPEAT 1¼"V, 1⅝" H		
[No Picture Representation For This Item]			

ITEM:	LOUNGE CHAIR	ITEM CODE:	L4
LOCATION:	LOWER LEVEL		
MANUFACTURER:	MOYES CUSTOM FURNITURE		
SERIES:	HARRY'S CHAIR	MODEL NO.:	MAMA SIZE
DIMENSIONS:	27½" W x 32" D x 40" H; SEAT 17" H; ARM 23½" H	COLOR/FINISH:	MAHARAM WICKER 460360 COLOR: 004 GRASS
UPHOLSTERY:	WOOD CAP ARMS AND LEGS IN CHERRY FINISH PER DESIGNER'S SAMPLE SHELL FABRIC 5 YARDS COM - SEE L4A FOR CUSHION SPECS		
ADDITIONAL INFO:	TIGHT-BACK CUSHION		
[No Picture Representation For This Item]			

ITEM:	CUSHION FABRIC FOR L4	ITEM CODE:	L4A
LOCATION:	LOWER LEVEL		
MANUFACTURER:	MAHARAM		
SERIES:	TUMBLING BLOCKS	MODEL NO.:	407803
DIMENSIONS:	3 YARDS PER CHAIR	COLOR/FINISH:	008, TWILIGHT
UPHOLSTERY:	100% SOLUTION DYED NYLON, TEFLON FINISH, ACRYLIC BACKING, REPEAT 1¼"V, 1⅝" H.		
[No Picture Representation For This Item]			

ITEM:	LOUNGE CHAIR	ITEM CODE:	L4-1
LOCATION:	LOWER LEVEL		
MANUFACTURER:	MOYES CUSTOM FURNITURE		
SERIES:	HARRY'S CHAIR	MODEL NO.:	MAMA SIZE
DIMENSIONS:	27½" W x 32" D x 40" H; SEAT 17" H; ARM 23½" H	COLOR/FINISH:	MAHARAM WICKER 460360 COLOR: 004 GRASS
UPHOLSTERY:	WOOD CAP ARMS AND LEGS IN CHERRY FINISH PER DESIGNER'S SAMPLE SHELL FABRIC 5 YARDS COM - SEE L4-1A FOR CUSHION SPECS		
ADDITIONAL INFO:	TIGHT-BACK CUSHION		
[No Picture Representation For This Item]			

<b>ITEM:</b>	CUSHION FABRIC FOR L4-1	<b>ITEM CODE:</b>	<b>L4-1A</b>
<b>LOCATION:</b>	LOWER LEVEL		
<b>MANUFACTURER:</b>	ARCHITEX		
<b>SERIES:</b>	HOMAGE COLLECTION	<b>MODEL NO.:</b>	CIRCA 1943
<b>DIMENSIONS:</b>	3 YARDS PER CHAIR	<b>COLOR/FINISH:</b>	EARTH
<b>UPHOLSTERY:</b>	58% POLYESTR, 42% COTTON, REPEAT 15¼"V, 13¾"H		
[No Picture Representation For This Item]			

<b>ITEM:</b>	LOUNGE CHAIR	<b>ITEM CODE:</b>	<b>L5</b>
<b>LOCATION:</b>	UPPER LEVEL SEATING		
<b>MANUFACTURER:</b>	MOYES CUSTOM FURNITURE		
<b>SERIES:</b>	HARRY'S CHAIR	<b>MODEL NO.:</b>	MAMA SIZE
<b>DIMENSIONS:</b>	27½" W x 32" D x 40" H; SEAT 17" H; ARM 23½" H	<b>COLOR/FINISH:</b>	MAHARAM WICKER 460360 COLOR: 003 STRAW
<b>UPHOLSTERY:</b>	WOOD CAP ARMS AND LEGS IN CLEAR MAPLE FINISH SHELL FABRIC 5 YARDS COM – SEE L5A FOR CUSHION SPECS		
<b>ADDITIONAL INFO:</b>	TIGHT-BACK CUSHION		
[No Picture Representation For This Item]			

<b>ITEM:</b>	CUSHION FABRIC FOR L5	<b>ITEM CODE:</b>	<b>L5A</b>
<b>LOCATION:</b>	UPPER LEVEL SEATING		
<b>MANUFACTURER:</b>	ARCHITEX		
<b>SERIES:</b>	HOMAGE COLLECTION	<b>MODEL NO.:</b>	CIRCA 1943
<b>DIMENSIONS:</b>	3 YARDS PER CHAIR	<b>COLOR/FINISH:</b>	QUAKE
<b>UPHOLSTERY:</b>	58% POLYESTR, 42% COTTON, REPEAT 15¼"V, 13¾"H		
[No Picture Representation For This Item]			

<b>ITEM:</b>	LOUNGE CHAIR	<b>ITEM CODE:</b>	<b>L5-1</b>
<b>LOCATION:</b>	UPPER LEVEL SEATING		
<b>MANUFACTURER:</b>	MOYES CUSTOM FURNITURE		
<b>SERIES:</b>	HARRY'S CHAIR	<b>MODEL NO.:</b>	MAMA SIZE
<b>DIMENSIONS:</b>	27½" W x 32" D x 40" H; SEAT 17" H; ARM 23½" H	<b>COLOR/FINISH:</b>	MAHARAM WICKER 460360 COLOR: 003 STRAW
<b>UPHOLSTERY:</b>	WOOD CAP ARMS AND LEGS IN CLEAR MAPLE FINISH SHELL FABRIC 5 YARDS COM - SEE L5-1A FOR CUSHION SPECS		
<b>ADDITIONAL INFO:</b>	TIGHT-BACK CUSHION		
[No Picture Representation For This Item]			

<b>ITEM:</b>	CUSHION FABRIC FOR L5-1	<b>ITEM CODE:</b>	<b>L5-1A</b>
<b>LOCATION:</b>	UPPER LEVEL SEATING		
<b>MANUFACTURER:</b>	MAHARAM		
<b>SERIES:</b>	TUMBLING BLOCKS	<b>MODEL NO.:</b>	407803
<b>DIMENSIONS:</b>	3 YARDS PER CHAIR	<b>COLOR/FINISH:</b>	003, SHITAKE
<b>UPHOLSTERY:</b>	100% SOLUTION DYED NYLON, TEFLON FINISH, ACRYLIC BACKING, REPEAT 1¼"V, 1⅝" H.		

[No Picture Representation For This Item]

<b>ITEM:</b>	LOUNGE CHAIR	<b>ITEM CODE:</b>	<b>L5-2</b>
<b>LOCATION:</b>	UPPER LEVEL SEATING		
<b>MANUFACTURER:</b>	KRUG		
<b>SERIES:</b>	BAXTER SERIES	<b>MODEL NO.:</b>	BAX2-2
<b>DIMENSIONS:</b>	29½" W x 29½" D x 35¼" H ; SEAT 17¾" H ; ARM 25½" H	<b>COLOR/FINISH:</b>	CLEAR MAPLE
<b>UPHOLSTERY:</b>	COM - SEE L5-2A FOR UPHOLSTERY SPECS		
<b>ADDITIONAL INFO:</b>	WOOD CAP BACK DETAIL; MAPLE FINISH		



<b>ITEM:</b>	CUSHION FABRIC FOR L5-2	<b>ITEM CODE:</b>	<b>L5-2A</b>
<b>LOCATION:</b>	UPPER LEVEL SEATING		
<b>MANUFACTURER:</b>	MAHARAM		
<b>SERIES:</b>	Murmur	<b>MODEL NO.:</b>	457501
<b>DIMENSIONS:</b>	3 YARDS PER CHAIR	<b>COLOR/FINISH:</b>	006, MING
<b>UPHOLSTERY:</b>	45% WOOL, 30% RAYON, 15% LINEN, 5% NYLON, 5% POLYESTER		

[No Picture Representation For This Item]



ITEM:	LOUNGE CHAIR	ITEM CODE:	L6
LOCATION:	READING PATIO		
MANUFACTURER:	SMITH & HAWKEN 800.423.0117		
SERIES:	SARANAC LOUNGE CHAIR	MODEL NO.:	651778
DIMENSIONS:	33½" W x 36" D x 33" H	COLOR/FINISH:	NATURAL TEAK FINISH
UPHOLSTERY:	N/A		
ADDITIONAL INFO:	SEE L6A FOR CHAIR CUSHIONS		



ITEM:	CHAIR CUSHIONS FOR L6	ITEM CODE:	L6A
LOCATION:	READING PATIO		
MANUFACTURER:	SMITH & HAWKEN 800.423.0117		
SERIES:	SARANAC	MODEL NO.:	661173
DIMENSIONS:	17½" x 28¾" x 5" H	COLOR/FINISH:	TERRA COTTA
UPHOLSTERY:	TERRA COTTA		
ADDITIONAL INFO:	SET OF TWO (2) CUSHIONS TO GO WITH L6, SARANAC LOUNGE CHAIR		

[No Picture Representation For This Item]

<b>ITEM:</b>	OTTOMAN	<b>ITEM CODE:</b>	<b>L6-1</b>
<b>LOCATION:</b>	READING PATIO		
<b>MANUFACTURER:</b>	SMITH & HAWKEN 800.423.0117	<b>LOCAL REP:</b>	N/A
<b>SERIES:</b>	SARANAC	<b>MODEL NO.:</b>	722272
<b>DIMENSIONS:</b>	26" W x 10½" H	<b>COLOR/FINISH:</b>	NATURAL TEAK FINISH
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	SEE L6-1A FOR OTTOMAN CUSHIONS		



<b>ITEM:</b>	OTTOMAN CUSHION	<b>ITEM CODE:</b>	<b>L6-1A</b>
<b>LOCATION:</b>	READING PATIO		
<b>MANUFACTURER:</b>	SMITH & HAWKEN 800.423.0117		
<b>SERIES:</b>	SARANAC	<b>MODEL NO.:</b>	661611
<b>DIMENSIONS:</b>	26" W X 10.5" H	<b>COLOR/FINISH:</b>	TERRACOTTA
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	SEE L6-1 FOR MATCHING SARANAC OTTOMAN		

[No Picture Representation For This Item]

<b>ITEM:</b>	SHELF	<b>ITEM CODE:</b>	<b>S1</b>
<b>LOCATION:</b>	CHILDREN'S LIBRARY		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	CUSTOM	<b>MODEL NO.:</b>	N/A
<b>DIMENSIONS:</b>	36" W X 36" D X 42" H	<b>COLOR/FINISH:</b>	MAPLE FINISH PER DESIGNER SAMPLE
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	FOUR (4) SIDED FIXED SHELVING. SEE ATTACHED SKETCH		

[No Picture Representation For This Item]

ITEM:	SHELF	ITEM CODE:	S2
LOCATION:	NEW BOOK READING AREA		
MANUFACTURER:	AGATI T: 312.829.1977 F: 312.829.8249		
SERIES:	CUSTOM	MODEL NO.:	N/A
DIMENSIONS:	72" W x 60" D x 66" H	COLOR/FINISH:	CHERRY FINISH PER DESIGNER SAMPLE
UPHOLSTERY:	N/A		
ADDITIONAL INFO:	FOUR (4) SIDED FIXED SHELVING		
[No Picture Representation For This Item]			

ITEM:	SHELF	ITEM CODE:	S3
LOCATION:	FRIENDS AREA		
MANUFACTURER:	AGATI T: 312.829.1977 F: 312.829.8249		
SERIES:	CUSTOM	MODEL NO.:	N/A
DIMENSIONS:	30" W x 30" D x 48" H	COLOR/FINISH:	CHERRY FINISH PER DESIGNER SAMPLE
UPHOLSTERY:	N/A		
ADDITIONAL INFO:	FOUR (4) SIDED FIXED SHELVING		
[No Picture Representation For This Item]			

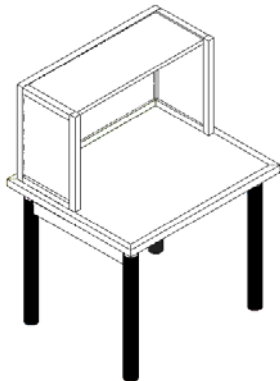
<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T1</b>
<b>LOCATION:</b>	CONF RM 132 & 133, COMMUNITY RM		
<b>MANUFACTURER:</b>	HOWE FURNITURE CORP. T: 800.888.4693 F: 877.374.2297		
<b>SERIES:</b>	SIMPLA	<b>MODEL NO.:</b>	SI25 FOLDING TABLE
<b>DIMENSIONS:</b>	30" W x 72" L	<b>COLOR/FINISH:</b>	FRAME FINISH: T2 ANODIZED SILVER ; TOP FINISH: CHERRY WOOD VENEER ; ¼" WOOD EDGE
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	INCLUDE CORRESPONDING TABLE DOLLY FOR TRANSPORTING AND STORING SIX (6) TABLES WHILE NOT IN USE. PROVIDE QUANTITY REQUIRED FOR STORAGE OF ALL TABLES.		



<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T2</b>
<b>LOCATION:</b>	READING PATIO		
<b>MANUFACTURER:</b>	SMITH AND HAWKEN T: 800.423.0117		
<b>SERIES:</b>	SARANAC END TABLE	<b>MODEL NO.:</b>	651794
<b>DIMENSIONS:</b>	22" W x 20" H	<b>COLOR/FINISH:</b>	TEAK
<b>UPHOLSTERY:</b>	N/A		



<b>ITEM:</b>	CARREL	<b>ITEM CODE:</b>	<b>T3</b>
<b>LOCATION:</b>	READING AREA, LOWER LEVEL		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	MODIFIED STANDARD
<b>DIMENSIONS:</b>	42" W x 30" D x 48" H	<b>COLOR/FINISH:</b>	CHERRY FINISH PER DESIGNER'S SAMPLE WITH METAL INSET SCREEN AT VERTICAL PANELS: PERFORATED STYLE GRECIAN 35% OPEN. ORNAMENTAL METAL, ANODIZED BRONZE FINISH. SUPPLIED BY INDUSTRIAL METAL SUPPLY. SEE ATTACHED. BLACK POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	PROVIDE VERTICAL CPU MOUNT #18785 BELOW WORKSURFACE. PROVIDE POWER AND DATA PORTS WITH CABLE FOR PLUG IN CONNECTION: BYRNE ELECTRICAL SPECIALIST MODEL MINIPORT BE01525-S-F04-72. PROVIDE POWERED LEG. VERIFY CABLE REQUIREMENTS WITH ARCHITECT.		



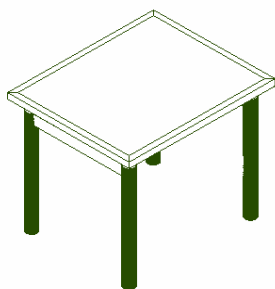
ITEM:	COFFEE TABLE	ITEM CODE:	T4
LOCATION:	READING AREA		
MANUFACTURER:	NUCRAFT T: 310.659.1051 F: 310.659.3679		
SERIES:	EASED EDGE SERIES	MODEL NO.:	1129-16
DIMENSIONS:	30" W x 20" D x 16" H	COLOR/FINISH:	CHERRY FINISH; TOP IN VENEER, WITH OPTIONAL SHELF
UPHOLSTERY:	N/A		
ADDITIONAL INFO:	NON- POWERED OPTIONAL SHELF \$135.00		



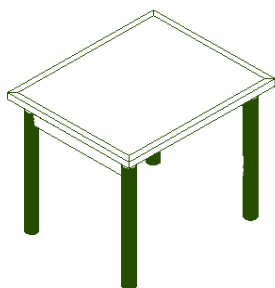
ITEM:	COFFEE TABLE	ITEM CODE:	T4-1
LOCATION:	READING AREA		
MANUFACTURER:	NUCRAFT T: 310.659.1051 F: 310.659.3679		
SERIES:	EASED EDGE SERIES	MODEL NO.:	1148-16
DIMENSIONS:	48" W x 20" D x 16" H	COLOR/FINISH:	CHERRY FINISH; TOP IN VENEER, WITH OPTIONAL SHELF
UPHOLSTERY:	N/A		
ADDITIONAL INFO:	NON- POWERED OPTIONAL SHELF \$240		



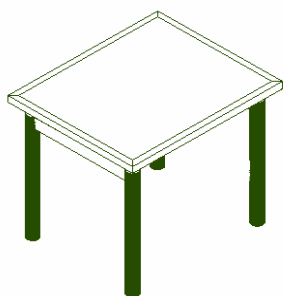
<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T5</b>
<b>LOCATION:</b>	READING AREA		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	ANT4848
<b>DIMENSIONS:</b>	48" W X 48" D X 30" H	<b>COLOR/FINISH:</b>	CHERRY FINISH PER DESIGNER'S SAMPLE WITH MARMOLEUM INSET: DUAL 784, COFFEE. BLACK POWDER COATED LEGS
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	PROVIDE POWER AND DATA PORTS WITH CABLE FOR PLUG IN CONNECTION: BYRNE ELECTRICAL SPECIALIST MODEL MINIPORT BE01525-S-F04-72. PROVIDE POWERED LEG. VERIFY CABLE REQUIREMENTS WITH ARCHITECT.		



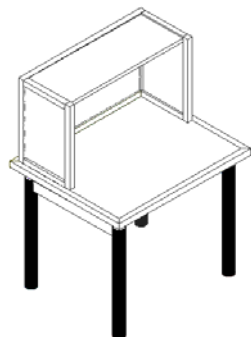
<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T6</b>
<b>LOCATION:</b>	YG ADULT STUDY		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	ANT48
<b>DIMENSIONS:</b>	48" ROUND X 30" H	<b>COLOR/FINISH:</b>	NATURAL MAPLE WITH MARMOLEUM INSET: DUAL 793, COTSWOLD, SILVER POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	PROVIDE POWER AND DATA PORTS WITH CABLE FOR PLUG IN CONNECTION: BYRNE ELECTRICAL SPECIALIST MODEL MINIPORT BE01525-S-F02-72. PROVIDE POWERED LEG. VERIFY CABLE REQUIREMENTS WITH ARCHITECT.		



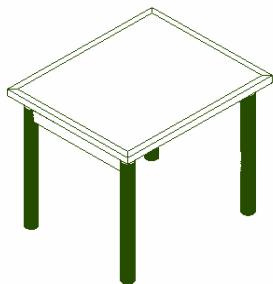
<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T7</b>
<b>LOCATION:</b>	YG ADULT		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	ANT3636
<b>DIMENSIONS:</b>	36" W x 36" W x 30" H	<b>COLOR/FINISH:</b>	NATURAL MAPLE WITH MARMOLEUM INSET: DUAL 793, COTSWOLD. SILVER POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	PROVIDE POWER AND DATA PORTS WITH CABLE FOR PLUG IN CONNECTION: BYRNE ELECTRICAL SPECIALIST MODEL MINIPORT BE01525-S-F02-72. PROVIDE POWERED LEG. VERIFY CABLE REQUIREMENTS WITH ARCHITECT.		



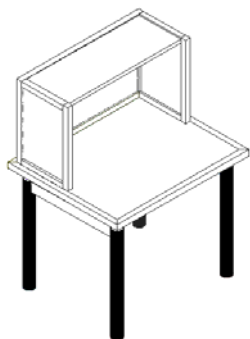
<b>ITEM:</b>	CARREL	<b>ITEM CODE:</b>	<b>T8</b>
<b>LOCATION:</b>	YOUNG ADULT		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	MODIFIED STANDARD
<b>DIMENSIONS:</b>	36" W x 30" D x 48" H	<b>COLOR/FINISH:</b>	NATURAL MAPLE WITH INSET SCREEN AT VERTICAL PANELS, COLORS: LIMELIGHT METEOR IMLIME 03; LIMELIGHT CITRONELLA IMLIME 01; LIMELIGHT FLASH IMLIME 02. SILVER POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	PROVIDED THREE (3) CARRELS OF EACH KNOLL IMAGO SCREEN COLOR. NON-POWERED.		



<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T9</b>
<b>LOCATION:</b>	CHILDREN'S LIBRARY		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	MODIFIED STANDARD
<b>DIMENSIONS:</b>	60" W X 30" D X 27" H	<b>COLOR/FINISH:</b>	NATURAL MAPLE WITH MARMOLEUM INSET AT VERTICAL PANELS: DUAL 793, COTSWOLD, SILVER POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		

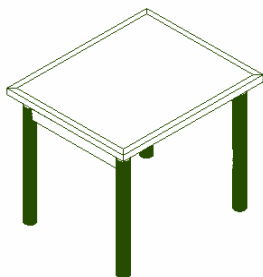


<b>ITEM:</b>	CARREL	<b>ITEM CODE:</b>	<b>T10</b>
<b>LOCATION:</b>	CHILDREN'S LIBRARY		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	MODIFIED STANDARD
<b>DIMENSIONS:</b>	36" W x 30" D x 45" H, 27" TH	<b>COLOR/FINISH:</b>	NATURAL MAPLE FINISH WITH INSET SCREEN AT VERTICAL PANELS: KNOLL, INC PLASTIC IMAGO PANELS COLORS: LIMELIGHT METEOR IMLIME 03; LIMELIGHT CITRONELLA IMLIME 01. SILVER POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	PROVIDE ONE (1) CARREL OF EACH KNOLL IMAGO SCREEN COLOR. NON-POWERED.		

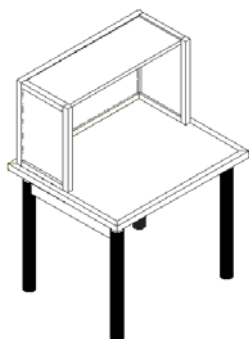




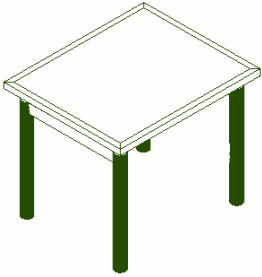
<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T10A</b>
<b>LOCATION:</b>	CHILDREN'S LIBRARY		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	MODIFIED STANDARD
<b>DIMENSIONS:</b>	36" W x 30" D x 27" H	<b>COLOR/FINISH:</b>	NATURAL MAPLE FINISH WITH MARMOLEUM INSET: DUAL 793, COTSWOLD. SILVER POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	PROVIDE POWER AND DATA PORTS WITH CABLE FOR PLUG IN CONNECTION: BYRNE ELECTRICAL SPECIALIST MODEL MINIPORT BE01525-S-F02-72. PROVIDE POWERED LEG. VERIFY CABLE REQUIREMENTS WITH ARCHITECT.		



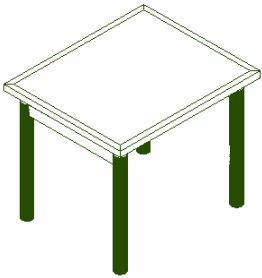
<b>ITEM:</b>	CARREL	<b>ITEM CODE:</b>	<b>T11</b>
<b>LOCATION:</b>	LOWER LEVEL NON FICTION STACKS		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	MODIFIED STANDARD
<b>DIMENSIONS:</b>	42" W x 30" D x 48" H	<b>COLOR/FINISH:</b>	CHERRY FINISH PER DESIGNER'S SAMPLE WITH METAL INSET SCREEN AT VERTICAL PANELS: PERFORATED STYLE GRECIAN 35% OPEN. ORNAMENTAL METAL, ANODIZED BRONZE FINISH. SUPPLIED BY INDUSTRIAL METAL SUPPLY. SEE ATTACHED. BLACK POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	NON-POWERED		



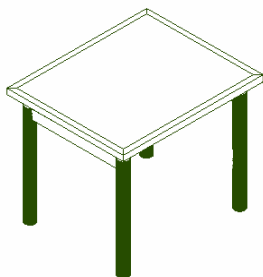
<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T12</b>
<b>LOCATION:</b>	LOWER LEVEL NON FICTION STACKS		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	ANT4836
<b>DIMENSIONS:</b>	36" W x 48" D x 30" H	<b>COLOR/FINISH:</b>	CHERRY FINISH PER DESIGNER'S SAMPLE; MARMOLEUM INSET: DUAL 784, COFFEE. BLACK POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	STUDY TABLE – TWO (2) PERSON TABLE, NON- POWERED		



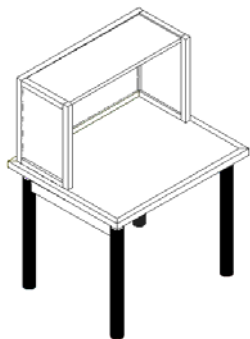
<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T13</b>
<b>LOCATION:</b>	UPPER LEVEL		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	ANT6036
<b>DIMENSIONS:</b>	60" W x 36" D x 30" H	<b>COLOR/FINISH:</b>	NATURAL MAPLE FINISH WITH MARMOLEUM INSET: DUAL 793, COTSWOLD. SILVER POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	STUDY TABLE – FOUR (4) PERSON TABLE, NON-POWERED		



<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T14</b>
<b>LOCATION:</b>	UPPER LEVEL SEATING CIRCULATION		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	ANT4836
<b>DIMENSIONS:</b>	36" W x 48" D x 30" H	<b>COLOR/FINISH:</b>	NATURAL MAPLE FINISH WITH MARMOLEUM INSET: DUAL 793, COTSWOLD. SILVER POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	PROVIDE POWER AND DATA PORTS WITH CABLE FOR PLUG IN CONNECTION: BYRNE ELECTRICAL SPECIALIST MODEL MINIPORT BE01525-S-F02-72. PROVIDE POWERED LEG. VERIFY CABLE REQUIREMENTS WITH ARCHITECT.		



<b>ITEM:</b>	CARREL	<b>ITEM CODE:</b>	<b>T15</b>
<b>LOCATION:</b>	UPPER LEVEL SEATING		
<b>MFG:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	MODIFIED STANDARD
<b>DIMENSIONS:</b>	36" W x 30" D x 48" H	<b>COLOR/FINISH:</b>	NATURAL MAPLE FINISH WITH MARMOLEUM INSET: DUAL 793, COTSWOLD WITH 3-FORM, INC BAMBOO PLASTIC INSET PANELS. SILVER POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	NON-POWERED.		



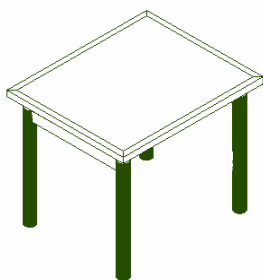
<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T17</b>
<b>LOCATION:</b>	LOWER LEVEL		
<b>MFG:</b>	THE GAME TABLE COMPANY <a href="http://www.game-table.com">www.game-table.com</a>		
<b>SERIES:</b>	6 IN 1 COFFEE TABLE GAME TABLE	<b>MODEL NO.:</b>	6 IN 1 COFFEE TABLE GAME TABLE
<b>DIMENSIONS:</b>	22" W x 42" L x 18" H	<b>COLOR/FINISH:</b>	CHERRY FINISH
<b>UPHOLSTERY:</b>	N/A		
<b>NOTES:</b>	RECTANGULAR TABLE		



<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T18</b>
<b>LOCATION:</b>	LOWER LEVEL		
<b>MFG:</b>	THE GAME TABLE COMPANY		
<b>SERIES:</b>	6 IN 1 ACCENT TABLE	<b>MODEL NO.:</b>	6 IN 1 ACCENT TABLE
<b>DIMENSIONS:</b>	16½" W x 16½" L x 20¾" H	<b>COLOR/FINISH:</b>	CHERRY FINISH
<b>UPHOLSTERY:</b>	N/A		
<b>NOTES:</b>	SQUARE GAMING TABLE		



<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T19</b>
<b>LOCATION:</b>	TUTORIAL CUBICLES		
<b>MANUFACTURER:</b>	AGATI T: 312.829.1977 F: 312.829.8249		
<b>SERIES:</b>	Antrim Collection Standard Square Edge	<b>MODEL NO.:</b>	ANT48
<b>DIMENSIONS:</b>	48" ROUND x 30" H	<b>COLOR/FINISH:</b>	NATURAL MAPLE FINISH WITH MARMOLEUM INSET: DUAL, COLOR COTSWOLD, 793. SILVER POWDER COATED LEGS.
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	PROVIDE POWER AND DATA PORTS WITH CABLE FOR PLUG IN CONNECTION: BYRNE ELECTRICAL SPECIALIST MODEL MINIPORT BE01525-S-F02-72. PROVIDE POWERED LEG. VERIFY CABLE REQUIREMENTS WITH ARCHITECT.		



<b>ITEM:</b>	TABLE	<b>ITEM CODE:</b>	<b>T19A</b>
<b>LOCATION:</b>	UPPER LEVEL SEATING		
<b>MANUFACTURER:</b>	NUCRAFT T: 310.659.1051 F: 310.659.3679		
<b>SERIES:</b>		<b>MODEL NO.:</b>	1124R-16
<b>DIMENSIONS:</b>	24" ROUND x 16" H	<b>COLOR/FINISH:</b>	MAPLE FINISH; TOP IN VENEER
<b>UPHOLSTERY:</b>	N/A		



ITEM:	COFFEE TABLE	ITEM CODE:	T20
LOCATION:	UPPER LEVEL SEATING		
MANUFACTURER:	NUCRAFT T: 310.659.1051 F: 310.659.3679		
SERIES:	EASED EDGE SERIES	MODEL NO.:	1148-16
DIMENSIONS:	48" W x 20" D x 16" H	COLOR/FINISH:	MAPLE FINISH; TOP IN VENEER; WITH OPTIONAL SHELF UNDER TOP AT MIDDLE HEIGHT
UPHOLSTERY:	N/A		
ADDITIONAL INFO:	NON-POWERED OPTIONAL SHELF \$240		



ITEM:	COFFEE TABLE	ITEM CODE:	T21
LOCATION:	YOUNG ADULT		
MANUFACTURER:	NUCRAFT T: 310.659.1051 F: 310.659.3679		
SERIES:	EASED EDGE SERIES	MODEL NO.:	1148-16
DIMENSIONS:	48" W x 20" D x 16" H	COLOR/FINISH:	MAPLE FINISH; TOP IN VENEER; WITH OPTIONAL SHELF UNDER TOP AT MIDDLE HEIGHT
UPHOLSTERY:	N/A		
ADDITIONAL INFO:	NON-POWERED OPTIONAL SHELF \$240		



<b>ITEM:</b>	COFFEEE TABLE	<b>ITEM CODE:</b>	<b>T22</b>
<b>LOCATION:</b>	CHILDREN'S LIBRARY		
<b>MANUFACTURER:</b>	THE BEAR CHAIR COMPANY LTD 1.800.421.1406		
<b>SERIES:</b>	N/A	<b>MODEL NO.:</b>	BC426
<b>DIMENSIONS:</b>	26" W x 40" D x 11" H	<b>COLOR/FINISH:</b>	POWDER COAT FINISH COLOR SHERWIN WILLIAMS NATURAL SILK, SW1662
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	CUSTOM TABLE TO MATCH ADIRONDACK CHAIRS, YOUTH SIZE; SLATS TO BE SPACED TO AVOID CATCHING/ PINCHING FINGERS. TABLE REQUIRES ASSEMBLY, AND FINISH. FINISH PER DESIGNER'S SAMPLE. LEGS TO BE CUT TO YOUTH SIZE.		



<b>ITEM:</b>	COFFEE TABLE	<b>ITEM CODE:</b>	<b>T23</b>
<b>LOCATION:</b>	INFORMAL READING		
<b>MANUFACTURER:</b>	NUCRAFT T: 310.659.1051 F: 310.659.3679		
<b>SERIES:</b>	EASED EDGE SERIES	<b>MODEL NO.:</b>	1124R-22
<b>DIMENSIONS:</b>	24" D x 22" H	<b>COLOR/FINISH:</b>	MAPLE FINISH; TOP IN VENEER
<b>UPHOLSTERY:</b>	N/A		
<b>ADDITIONAL INFO:</b>	NOT POWERED		



ITEM:	TRELLIS	ITEM CODE:	TR1
LOCATION:	READING PATIO		
MANUFACTURER:	SMITH AND HAWKEN T: 800.423.0117		
SERIES:	FLEUR-DE-LYS TRELLIS	MODEL NO.:	689786
DIMENSIONS:	2' W x 5' 10" H	COLOR/FINISH:	EPOXY-COATED TUBULAR STEEL
UPHOLSTERY:	N/A		
ADDITIONAL INFO:	NO ASSEMBLY REQUIRED; MAY BE LEFT OUTDOORS YEAR-ROUND INCLUDE INSTALLATION; TO BE ATTACHED TO WALL		





### BIDDER'S REFERENCES

The bidder is **required** to provide a minimum of three (3) references where work of a similar size and nature was performed within the past three (3) years. This will enable the City of San Diego to judge the responsibility, experience, skill, and business standing of the bidder.

#### REFERENCES

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
\_\_\_\_\_ Fax Number: \_\_\_\_\_  
Dollar Value of Contract: \$ \_\_\_\_\_ Contract Dates: \_\_\_\_\_  
Requirements of Contract: \_\_\_\_\_  
\_\_\_\_\_

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Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
\_\_\_\_\_ Fax Number: \_\_\_\_\_  
Dollar Value of Contract: \$ \_\_\_\_\_ Contract Dates: \_\_\_\_\_  
Requirements of Contract: \_\_\_\_\_  
\_\_\_\_\_

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Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
\_\_\_\_\_ Fax Number: \_\_\_\_\_  
Dollar Value of Contract: \$ \_\_\_\_\_ Contract Dates: \_\_\_\_\_  
Requirements of Contract: \_\_\_\_\_  
\_\_\_\_\_

### BIDDER'S STATEMENT OF SUBCONTRACTORS

The bidder is **required** to state below all subcontractors to be used in the performance of the proposed contract, and what portion of work will be assigned to each subcontractor. Failure to provide details of subcontractors may be grounds for rejection of bid. **NOTE:** Add additional pages if necessary.

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ Fax Number: \_\_\_\_\_

Dollar amount of sub-contract: \$ \_\_\_\_\_ Contract Dates: \_\_\_\_\_

Contractor's License #: \_\_\_\_\_

Requirements of contract: \_\_\_\_\_

What portion of work will be assigned to this subcontractor: \_\_\_\_\_

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Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ Fax Number: \_\_\_\_\_

Dollar amount of sub-contract: \$ \_\_\_\_\_ Contract Dates: \_\_\_\_\_

Contractor's License #: \_\_\_\_\_

Requirements of contract: \_\_\_\_\_

What portion of work will be assigned to this subcontractor: \_\_\_\_\_

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Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ Fax Number: \_\_\_\_\_

Dollar amount of sub-contract: \$ \_\_\_\_\_ Contract Dates: \_\_\_\_\_

Contractor's License #: \_\_\_\_\_

Requirements of contract: \_\_\_\_\_

What portion of work will be assigned to this subcontractor: \_\_\_\_\_

**BIDDER'S STATEMENT OF FINANCIAL RESPONSIBILITY**

The bidder is required to furnish below a statement of financial responsibility, except when the bidder has previously completed contracts with the City of San Diego covering work of similar scope.

I, \_\_\_\_\_, certify that my company, \_\_\_\_\_, has sufficient operating capital and/or financial reserves to properly fund the services identified in these contract specifications for a minimum of two (2) full months. I agree that upon notification of provisional award, I will promptly provide a copy of my company's most recent balance sheet, or other necessary financial statements, as supporting documentation for this statement, if requested. I understand that this balance sheet, as well as any other required financial records, will remain confidential information to the extent allowed under the California Public Records Act.

I certify under penalty of perjury under the laws of the State of California that the information contained in this statement is true and correct.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

### Certification Survey

For Small, Ethnically and Culturally Diverse,  
Woman, Disadvantaged, Disabled Veteran, Or Other Businesses

All Contractors are required to complete this form and return it with their bid package.

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone No.: (\_\_\_\_\_) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

1. Contractor's company is **currently** certified as small, ethnically and culturally diverse, woman, disadvantaged, disabled veteran, or other business? ☐ Yes ☐ No

Certification Number/Agency: \_\_\_\_\_

2. Contractor's company has applied for certification? ☐ Yes ☐ No

If yes, which agency? \_\_\_\_\_

3. Contractor's company is an independently owned business? ☐ Yes ☐ No

4. Contractor's company is 51% or more owned by a socially, economically, disadvantaged individual\*? ☐ Yes ☐ No

5. SIC Code: \_\_\_\_\_

6. Number of Employees: \_\_\_\_\_

7. Annual Gross Receipts (three year average): \_\_\_\_\_

8. This is not an application for certification. If you would like to receive an application for certification, please check box: ☐

I certify that this information is correct: \_\_\_\_\_  
Authorized Signature (Date)

\* Black Americans, Native Americans, Hispanic Americans, Asian-Pacific Americans, Subcontinent Asian Americans, Women, any additional groups whose members are designated as socially and economically disadvantaged by the Small Business Administration (SBA) at such time as the SBA designation becomes effective.

SUBSTITUTION REQUEST FORM

Project: Furnishings  
La Jolla Branch Library  
San Diego, CA

To: \_\_\_\_\_ Date: \_\_\_\_\_

Specified Item: \_\_\_\_\_

Section	Page	Paragraph	Description
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The undersigned requests consideration of the following:

**PROPOSED SUBSTITUTION:**

Attached data includes product description, specification information, fabric swatches, wood chip samples, drawings, photographs, performance and test data for evaluation of request; applicable portions of the data are clearly identified.

Attached data also includes description of changes to the Contract Documents which proposed substitution requires for its proper installation.

The undersigned states that the following paragraphs, unless modified on attachments, are correct:

1. The proposed substitution will not affect dimensions shown on the drawings.
2. The undersigned will pay for changes to building design, including engineering design, detailing, specifications and construction costs caused by the requested substitution.
3. The proposed substitution will have no adverse affect on other trades, the construction schedule, or the specified warranty/guarantee requirements.
4. Maintenance and service parts will be available within one (1) week for the proposed substitution.

The undersigned further states that the function, appearance and quality of the Proposed Substitution are equivalent or superior to the Specified Item.

Submitted By	City Use Only
Signature: _____	<input type="checkbox"/> Accepted <input type="checkbox"/> Accepted (as Noted)
Firm: _____	<input type="checkbox"/> Rejected <input type="checkbox"/> Received Late
Address: _____	By: _____
_____	Date: _____
Date: _____	Remarks: _____
Telephone: _____	_____
Reviewed By City (name): _____	